

**MINUTES**  
**REGULAR MEETING**  
**CHARLOTTE HARBOR COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE**  
**Monday, May 2, 2016 – 10:30 a.m.**  
County Administration Building – Room 119  
18500 Murdock Circle, Port Charlotte, FL 33948

**Members Present**

James Herston, *Chairman*  
Charlotte Ventola, *Secretary*  
Denise Garbacz  
Vanessa Oliver

**Staff Present**

Commissioner Ken Doherty  
Debrah Forester, *Redevelopment Manager*  
Matt Trepal, *Community Development*  
Kathy M. Knee, *Recorder*

**Members Absent**

Garland Wilson, *Vice Chair*  
Michael Haymans  
Delmar Wooden

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**I. Call to Order**

Chairman Herston called the May 2, 2016 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 10:30 a.m. in Room 119 of the Charlotte County Administration Building.

**II. Pledge of Allegiance**

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

**III. Roll Call/Determination of Quorum**

Roll call was taken by Charlotte Ventola. A quorum was present.

**IV. Additions/Deletions to Agenda – None.**

**V. Approval of Minutes**

***A Motion was presented by Charlotte Ventola, seconded by Vanessa Oliver and unanimously approved to accept the Minutes of the April 11, 2016 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee as written.***

**VI. Public Comments - None.**

**VII. Development Review Report - Jim Herston reported on several recently pulled business permits, mostly for signage.**

**VIII. Old Business**

**Harbor Walk Update** - Debrah Forester mentioned that a ribbon cutting for Harbor Walk Phase 1A is scheduled for May 26 at 8:30 a.m. Ms. Forester was asked by Community Services if there was a name for the park. Ms. Forester requested suggestions and offered Tarpon Point as a possible name. Jim Herston suggested Live Oak Point and noted it has historical significance. It was the consensus of the Committee to recommend Live Oak Point as the park's name. A Florida Department of Environmental Protection Recreational Trails Program Grant Program application package was submitted last week for Phase 1B funding. Permitting for Phase 1B is moving forward.

**Land Development Regulations Review** – Matt Trepal noted the revisions requested during last month's meeting have been incorporated into the documentation. He reviewed those revisions and noted this information should be available on the CRA's website if it is not there already. Ms. Forester reported that postcards noticing the Community Meeting on May 11 at 5:30 p.m. will go out today. Two BCC Hearings are needed for adoption. Staff is expecting a July P&Z meeting and due to BCC schedule, it would be presented at the September and October BCC meetings. Tentative adoption by the BCC would be October 25. The effective date of the code is not immediate. Sean Cullinan advised the Committee that the ordinance needs to be sent to the State to be filed and once the process is complete, the new Land

Development Regulations will be effective. Ms. Forester requested that a representative from the Committee be present at the P&Z meeting as well as the two BCC Hearings.

Hands Across the Harbor – Debrah Forester noted sponsorship spots are available for the 9<sup>th</sup> Annual Hands Across the Harbor event. The event is being marketed as a destination event – come and enjoy our winter sunshine - and should bring participants into the area from other locations.

Updating the Community Redevelopment Plan was discussed several years ago which lead to the revisions of the Comp Plan. Now that the Comp Plan has been revised, the CRA Plan revisions can move forward. The next step will be to revisit the Redevelopment Plan and update it with the new changes. The current Redevelopment Plan is posted on the County's website. At the June meeting, staff will bring forward the original proposed changes for the committee to review. The redevelopment plan sets the vision and strategies and identifies the projects that can be funded by tax increment dollars.

Jim Herston asked for an update of the landscaping plans for US 41. Ms. Forester asked Denise Garbacz, a member of Facelift 41, if she had any information to share. Ms. Garbacz reported that Charlotte Harbor is in Zone 1 of Facelift 41. Zone 1 may be put on hold but some work may begin in Zone 2. Mr. Herston suggested a reuse water line be installed along 41. Staff will check with Utilities on status of line.

**IX. New Business – None.**

**X. Correspondence/Communications**

The following items were included in the meeting packet:

- Minutes from Punta Gorda CRA meeting of April 6, 2016
- Photo of new canoe/kayak launch at Bayshore Live Oak Park

**XI. Public Comments – None.**

Candace Wehbe had a question on the color coding of the present and future land use maps; Matt Trepal was able to assist. Ms. Wehbe mentioned a lot that was owned by her family on Bayshore and Ganyard was recently sold. The new owner is involved in community events and is already talking with a home builder.

**XII. Staff Comments – None.**

**XIII. Attorney Comments – None.**

**XIV. Member Comments**

Vanessa Oliver mentioned she passed the canoe/kayak launch on the weekend and it was very busy. Jim Herston suggested the elevation of the boardwalk be checked out to avoid liability issues; a 3.5 foot elevation will probably flood.

**XV. Next Meeting Date**

**A Community Meeting is scheduled for May 11, 5:30 p.m., at the Charlotte Harbor Event Center. The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on Monday, June 6, 2016 at 10:30 a.m., in Room 119 of the Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL.**

**XVI. Adjournment - There being no further business, the meeting **ADJOURNED** at 11:06 a.m.**

Respectfully submitted,

  
Charlotte Ventola, Secretary

Approved: June 6, 2016

/kmk